

ABERFORD AND DISTRICT PARISH COUNCIL

MINUTES of a meeting of Parish Councillors held on Tuesday 21st October 2008 in Aberford Church of England School.

PRESENT: Councillors: D. Howson (Chairman)
P. Hancock
R.I. Forster

APOLOGIES: Councillors: D. Stainton
D. Gluck
R. Alderson
Councillor Mrs G. Broadley was not present.

IN ATTENDANCE: Clerk, 4 members of the public, +1 late arrival

The Chairman proposed and it was agreed that those present should discuss the matters they were able to progress, as a Quorum was not present. (Standing Orders: 'Three members or one third of the total membership, whichever is the greater, shall constitute a quorum at meetings of the Council').

08/92 POLICE MATTERS

P.C. Katkowski had provided a short synopsis of Crime figures for September 2007 compared with 2008. He proposed to continue high visibility patrols and give advice about 'Hanoi style' burglaries to residents, reminding them to be vigilant as darker evenings started. Speed checks would be continued.

There was a short discussion about the forthcoming speed check week to be carried out in local villages and which would cover Aberford during November. There would be two radar guns and drivers exceeding the limit would be prosecuted.

The Chairman indicated he would be speaking to P.C. Katkowski about thefts of stone from a property at Strawberry Hill and from a wall along the Garforth/Aberford road and he had other matters to raise with him when they were able to arrange a meeting. One of these was concern for children crossing the road to Aberford School as there was no Crossing Patrol warden at the moment.

08/93 MINUTES

The Minutes of the meeting held on 16th September 2008 had been circulated prior to the meeting. It was proposed by Cllr Hancock and seconded by Cllr Forster that the same were a true record and these were approved.

08/94 MATTERS ARISING

- (a) Referring to Minute 08/84 (b) Speed Awareness Signs. Cllrs had noted that the sign at the North end of the village had sometimes been working and sometimes not. The Chairman said he would liaise with Cllr Stainton as to whether the contractor would provide a warranty with the lights.

- (b) Referring to Minute 08/84 (c) N.E. Area Management Team Planning for Real Event and Parish Plan Review. Clerk was asked to contact Cllr D. Gluck to see if he could provide the 'revised schedule' to the next meeting. This could be emailed to the Clerk if Cllr Gluck was not able to attend the next meeting.
- (c) Referring to Minute 08/84 (d) Becksides Play Area. Remedial work had been carried out.
- (d) Referring to Minute 08/84 (e) Overhanging Vegetation Cattle Lane. Cllr Howson had seen the landlord who had carried out the work.

08/94 REPORTS FROM SUB-COMMITTEES

- (a) Cllr Gluck to be contacted by Clerk to ascertain if he attended the Area Forum meeting on the 18th September and whether he had anything to report. This could again be emailed to the Clerk if the Councillor was not able to attend the next meeting.

08/95 CORRESPONDENCE

- (a) Plan of Common Land at Hook Moor. Chairman was progressing this matter to clarify who was entitled, or in receipt of, rent for this parcel of land.
- (b) Abbey Forestry, who managed the Parlinton Estate, had indicated they were not happy at the dog fouling of the grass verges at the entrance of the drive to the Triumphal Arch. They had requested a bin be provided for owners to deposit dog waste but Leeds City Council would only provide them for Council Parks. Waste could be deposited in the ordinary bin at the entrance gates and Councillors felt a notice to this effect could be displayed there. Chairman was to have a meeting shortly with representative of Abbey Forestry and would inform him accordingly.
- (c) An email had been received from the Clerk of Clifford Parish Council which was copied to other Clerks of P.Cs. within the Harewood and Wetherby Ward. This concerned the possibility of Parish Councils undertaking their own grass cutting. Clerk instructed to extract relevant message and replies from Thorner and Bramham Parish Councils and circulate to Aberford Councillors to get their opinions for the next meeting.

Also received for information:

1. Y.R.C.C. Common Data Base Form/Data Protection Form – clerk to deal.
2. Y.L.C.A. Branch Meeting Agenda 14.10.08.
3. Leeds Primary Care Trust: Name change to NHS Leeds from 1.10.2008.
4. L.C.C. Democratic Services : Parish and Town Council Forum meeting 25.09.08
Minutes from that meeting.
5. Ditto Further Letter re Parish and Town Council/LCC
Working Group – Planning. Two Parish reps. already
Nominated from North East/Outer East 'wedge'.
Return re promptness of response by LCC to letters/

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| | | Emails to be dealt with by Clerk. |
| 6. | Ditto | Standards Committee Meeting Agenda for 16.10.08 |
| 7. | Communities and Local Government: | Consultation document – Making and Enforcement of Byelaws |
| 8. | L.C.C. Planning and Economic Policy Dept. | Draft Planning document – Affordable Housing - Consultation period to 7.11.2008. Advice of how To obtain documents. |
| 9. | Standards Board | Issue 3 |
| 10. | Metro | W.Yorks. Rural Transport Partnership Agenda For meeting 18.10.2008. |
| 11. | L.C.C. Resources Directorate | Letter re Annual Parish Precept Returns Clerk will deal when Return received. |
| 12. | L.C.C. Planning and Economic Policy | Report of consultation ‘Shaping the Future’ |

08/96 PLANNING MATTERS

It was agreed these could be dealt with as the designated Councillors for planning matters had examined the plans and those Councillors present agreed with their recommendations.

(a) Applications:

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| Number P/08/04913/FU/HE | Single storey side extension to 1 School House Main Street. No objections. |
| Number P/08/05442/LI/NE | Externally illuminated sign to entrance to offices Priory Park, Bunkers Hill. No objections |
| Number P/08/05229/FU/HE | Conservatory to rear 2 Anning Fold, Garforth. No objections. |
| Number P/08/05342/FU/HE | Single storey rear extension Hayton Cottage, South Approach, Great North Road. No objections. |
| Number P/08/05392/FU/E | Change of use of dwelling house to shop Arabian Horse, Main Street. No objections. |
| Number P/08/05471/FU/E | Increase in roof height and dormer windows to both Sides to form new first floor to bungalow and conservatory to rear, 27 Greystones Close. Objections would be registered as it was felt that the existing bungalow was in keeping with other properties being originally designed to blend in with properties on the other side of the street, the site was elevated and the increased height would impose on neighbouring properties. The possibility of the rear extension covering a main drain should be investigated. |

Number P/08/01118/FU Hook Moor Wind Farm. Objection was again to be registered and several supplementary comments were made to Planners.

(b) **Planning Decisions:**

Number P/08/04096/FU Single storey side extension 1 Moule Rise Garforth Approved.

Number P/08/04345/FU Dormer window with 2 Juliet balconies etc., Rowan House, Main Street. Permission refused.

Number P/08/04322/FU Garage to habitable room 4 Anning Fold, Garforth Approved.

Number P/08/04142/FU Single storey extension to detached garage Edgehill House, Bunkers Hill. Approved.

Number P/08/04835/FU/NE Change of use shop to residential use Bankfield House Main Street. Approved.

Number P/08/04582/FU/NE Erection of a 4 bed detached house to site of land Opposite 7 North End Cottages, Main Street. Permission refused.

08/97 ACCOUNTS

- (a) Cheque no. 100211 in favour of Dambach UK Ltd., for £7330.08 being cost of speed warning signs was approved and issued.
- (b) Cheque no. 100212 in favour of Pen2Print, for £488.00 for help towards printing cost of Volume I of booklet on History of Aberford School, approved at August meeting, had been issued 1.10.2008. This sum to be reimbursed to Parish Council after sale of booklet.
- (c) Cheque no. 100213 in favour of retiring Clerk, for £161.42, for salary and expenses, was approved and issued.
- (d) Retiring Clerk reported the balances as follows:
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| In Community account | £ 1,094.53 |
| In Money Management a/c (1) | £35,497.86 |
| In Money Management a/c (2) | £78,422.32 |

It was agreed to discuss with other Councillors whether some funds should be deposited in a different Bank in view of recent financial turmoil nationally and internationally. This matter might have to be dealt with between meetings if it was felt urgent but all Councillors' approval would be required.

08/98 ITEMS FOR INFORMATION ONLY

- (a) Chairman reported that permission had been refused by the Village Hall Committee for a lady to start a club for young people of the village. This lady was therefore seeking suitable premises and the old 'conservative club' premises were nearby. A member of the public present, connected to the 'club' felt permission would not be given as the premises were a private club which contained various equipment. Chair to have further discussions to see if advice/assistance could be given.
- (b) Chairman had been asked by the owner of Pump Hill Cottage if the Parish Council would give permission for water and gas pipes to be laid over a part of the landscaped Pump Hill area. More details were requested of the specification for the works before it was possible to give permission but the matter would be expedited between meetings.
- (c) Referring to Minute 08/89 (d) Christmas Lights. As Cllr Gluck was not present it was not known whether Forum funding would be available, however Chairman had met with Mr Keith Brown from LCC on site and had a full discussion. Permission would be given by the Church for lights to be put in the graveyard trees but the cost would be approx £4200 as a special 'cherry picker' crane would be needed due to the height of the trees - £2000 of this for the day hire of the crane. As new street lights were to be installed shortly which would impact any scheme it was felt this should be left to next year and that the smaller trees next to the gate at the bottom of School Lane might be used. This would also give time for Councillors to liaise with Mr Brown, the LCC Designer for Christmas lights and visit his Depot to look at schemes. To discuss again at next meeting.
- (d) Referring to Minute 08/90 (d) Remembrance Wreath. Chairman confirmed a wreath had been ordered.
- (e) Cllr Hancock, referring to Planning Application Number P/08/05471/FU/E, made some further comments about this site and Chairman agreed to have a site meeting with Cllr Hancock and Cllr Stainton when more information might be given to Clerk to include in reply to Planning Dept.
- (f) A complaint had been received by Cllr Hancock from a lady walking her dog in the area across the A1 (Humphrey Dale). Both her and her dog had been attacked by a bull terrier from the property there. Chairman to deal with this matter.
- (g) Cllr Hancock reminded the meeting that the Police had been desirous at one time of getting CCTV coverage for vulnerable places like the Play Area and wondered if there had been any movement on funding. Chairman to ask P.C. Katkowski.
- (h) Referring to Minute 08/89 (f) Spring Bulbs. Cllr Hancock confirmed the bulbs would be available in about 10 days and arrangements were in hand with volunteers for planting up.
- (i) Cllr Forster referred to Minute 08/89 (e) Leeds in Bloom. He had contacted Mr Richard Gill of LCC and invited him to a meeting – unfortunately he could not make the November one but he could be invited to the December or January

meeting. To progress.

- (j) Cllr Forster reported dealing with getting some vegetation pruned back at Cedar Ridge: he was trying to progress the matter of speeding vehicles along Aberford Road with Garforth Councillors and Resident Association but a Highways Dept. letter stated there had not been any accidents at that point as such.

08/99 OPEN TO THE PUBLIC

- (a) Referring to the plan to create shop in Field Lane, a question was asked as to whether LCC Planning Dept. would consult nearby residents – the resident was informed the P.C. thought they would but plans could be seen at this meeting and at Garforth Library. Clerk informed the meeting that the deadline for comments was the 5th November and the matter would not go to Committee until the 6th December so there was plenty of time for comments to be made to LCC.
- (b) In response to a question about the fence around the Pump Hill green space, Chairman confirmed it had been altered to make a more direct entrance from the Arabian Horse pub to the seating.

08/100 CLOSE OF MEETING

There being no further business, the Chairman thanked those in attendance before closing the meeting at 9.15p.m.