

ABERFORD & DISTRICT PARISH COUNCIL

MINUTES of a meeting of the Parish Council held on Tuesday 21st June 2011 at 7.30pm in the Village Hall.

PRESENT Cllrs D. Howson (Chairman), Mrs G. Broadley, I. Forster, P. Hancock, Mrs J. Jeffrey, Mrs R. Reed, D. Stainton

Apologies were received from Cllrs R. Alderson and D. Gluck

Also Present: Ward Cllr M. Robinson, 5 members of the public

11/50 MINUTES OF ANNUAL MEETING

The Minutes of the Annual Meeting held on Tuesday 17th May 2011 at 7.00pm had been circulated prior to the meeting. It was proposed by Cllr P. Hancock and seconded by Cllr I. Forster that these were a true record of the Annual Meeting. This was agreed.

11/51 MATTERS ARISING FROM ANNUAL MEETING

Item 11/6 Assets

The War Memorial had been mentioned at the Annual Meeting – this would be discussed further at the ordinary meeting.

Item 11/10 Press

The Clerk reminded everyone that they may be contacted by the Press following the launch of the Master Plan and that it could be best to refer callers to Cllr Gluck as he had begun, additionally, to report items around the Parish to the Wetherby News.

11/52 MINUTES OF ORDINARY MEETING

The Minutes of the previous ordinary meeting, held on Tuesday 17th May 2011, had been circulated prior to the meeting. It was proposed by Cllr Forster and seconded by Cllr Mrs Broadley that they were a true record. This was agreed.

11/53 POLICE MATTERS

(a) The Clerk reported that the Wetherby Crime Prevention Panel had arranged for someone to come to the July meeting to talk about setting up a ‘cold calling’ zone for the village. They would be the first item on the Agenda.

(b) A letter had been received from Wetherby Town Council asking for help towards the cost of the lease hire for a Community Police Vehicle which they had sponsored for the past 8 years. Cllrs decided this item should be brought before the next N.E.Forum meeting to get the view of other PCs in the Ward. The cost could be around £70 from the budget for 2012/2013 and could be considered when all other items of expenditure were known for the year.

(c) A letter had been received from West Yorkshire Crime Stoppers organisation asking for a contribution towards their work in West Yorkshire. It was agreed that they should be asked to submit an application for a grant in the normal way when the matter would be considered.

(d) The Chairman reported there had recently been a break-in at Becca Hall. He would let the Clerk have the previous month’s crime figures when he obtained them.

11/54 MATTERS ARISING

(a) Minute 11/43(a) War Memorial – the question of taking over ownership was being progressed. There might be a further insurance premium of around £45 if the Memorial was taken over. A second quotation for painting and pointing would be obtained for comparison. Tree work would be done in the autumn.

(b) Minute 11/43(c) School Field – In view of the information that the PTA had plans for a MUGA on the field next to school, it was agreed to ask for their plans in writing, after which

a joint meeting would be organised. Pending this information no further action would be pursued on School Field.

(c) Minute 11/43(d) Debris/silting Cock Beck – ongoing.

(d) Minute 11/43(e) Markings around Junction 47 – Cllr Forster pointed out that there were faded markings on the actual Garforth road but only those around the junction had been done. This was due to them being the responsibility of two different Authorities.

(e) Minute 11/43(f) Library Service – Cllrs Reed and Jeffrey had been pursuing the proposals for changes to day/times of the Library Bus. The new timetable was due to start approximately mid July. Cllr Robinson offered to get involved as necessary. Cllr Jeffrey mentioned that it would be good to have details of the home delivery service if this was on offer. The House Manager of Parlington House had said the service used to do this.

(f) Minute 11/43(g) Sewerage leak Moon Hill – dealt with.

(g) Minute 11/43(h) Hanging Baskets – completed with one or two niggles but they would not be pursued given the work already put in. Parks had been asked to move the bracket over from Cattle Lane to the last Heritage light on the bridge when they had the cherry picker back later in the year.

(h) Minute 11/43(i) Dog Control Orders – an LCC Officer had prosecuted a dog owner for allowing his animal to foul near Priory Park. The owner of woodland/pond at Becca Lane had been experiencing trouble with people and dog owners encroaching on his property. The footpath through the woods was a permissive one and must be respected. The owner had installed a barbed wire fence at the end of the wood to try to stop people trespassing.

(i) Minute 11/43(j) Parking Lotherton Lane – ongoing – Clerk chasing.

(j) Minute 11/43(m) Fly tipping Kingfisher Lane – ongoing – Clerk chasing.

(k) Minute 11/45(b) Diamond Jubilee celebration – to be put on the Agenda at the end of the year for suggestions.

(l) Minute 11/47(a) and (b) Area near footbridge – ongoing – Chairman dealing. Bushes on Pump Hill overhanging the footpath had been cut back. The grass had been left uncut on the north side of the Beck next to the Play Area – Clerk to report.

(m) Minute 11/47(d) Cllr Gluck was now liaising with the Wetherby News on items of interest around the village.

(n) Minute 11/47(e) Royal Oak – the container was in connection with the extensive work which had been carried out. However the rear half of the car park had now been sealed off with high wooden gates and contained two wooden sheds and other items. The LCC Planning Enforcement Officer had been asked to have a look and advise the owner if change of use planning permission was required.

(o) Minute 11/47(f) Christmas Lights – LCC Lights had confirmed our arrangements with them as we owned our lights. However a tree would be charged extra. The Chairman said that he would be able to obtain a tree free of charge from the Estate.

11/55 REPORTS FROM SUB-COMMITTEES

(a) Master Plan

This would be launched at the Gala on 25th June and Cllr Robinson would be attending. An email from Cllr Gluck set out that there would be 50 full length copies and 750 summaries. The cost of the printing would be £925.00 and the Clerk was in receipt of a full copy which had been uploaded onto the PC Website. The printing cost would be met from the Master Plan account. Cllr Stainton was having a meeting on the 22nd June with Pearce Bottomley Architects and 3/4 other people to work on the Village Design Statement.

(b) Leeds Fest

Cllr Mrs Broadley reported arrangements had gone to plan and that all money would be in shortly to hand over to the Clerk.

(c) Footpaths

An invoice had been received for work authorised by the LCC Officer in cutting back some Parish footpaths. Cllr Stainton suggested that the PC investigate the charges of other contractors so that we could be sure to get the best price for work carried out. The present contractor had been chosen/recommended by the City Council. The Chairman had been asked by the LCC Footpaths Officer to make Cllrs Mrs Jeffrey and Broadley aware that she had given consent for some work on the path behind the Chairman's house. A local farmer would be removing a barrier in the coming week or so and had quoted a cost of £380. This was noted and agreed.

(d) Allotments

Cllrs Mrs Jeffrey had not yet had the legal documents from the City Council which would allow the allotments to be officially taken up.

11/56 CORRESPONDENCE

(a) An exchange of emails about grass cutting had taken place. Some areas had been left where bulbs had been planted to allow the tops to die back but these had now all been done.

(b) Cllr Stainton had wanted to attend a RAY Conference on Finding & Bidding for Project Funding but this had unfortunately been very quickly fully booked. If it was repeated then he would be interested in going.

11/57 PLANNING

(a) Application P/11/01801 – Change of use and altrns of shop/flat to form 2 Semi-detached houses – Bankfield House, Main Street. Cllrs had no objection.

(b) Application P/11/01887 – 2 Stry & F/f Rear Extn – Ridge Road Farm. Cllrs had no objection.

(c) Application P/11/02154 – Conservatory and canopy to side of school – Aberford School. Cllrs had no objection. Attention should be drawn to obtaining the consent of the actual owner of the school and that toughened glass should be used.

(d) Application P/11/01779 – Timber Fence Moon Hill House – This appeared to be a retrospective application although there was also an appeal on the original application. Cllrs had no objection.

(e) Application P/11/01915 – Retrospective appl. Wooden gates – 2 The Gables and Forget Me Not Cottage, Lotherton Lane. Cllrs had no objection.

(f) Application P/11/01677 – Revised Appl. For Biomass Plant, Warren Lane, Bramham – although out of Parish, the PC had written in support of Bramham PC's objection to this.

The Clerk had not been able to revisit the Planning site to obtain decisions but would do so for the next meeting.

Cllr Howson reported that he had some comments made to him about Blackhorse Farm and the LCC Planning Officer had been asked to make a site visit to see if any activities were being carried on which required planning permission.

11/57 ACCOUNTS

The Clerk reported that a successful audit had been completed by Mrs Pam Harrison and the documents sent off to Mazars. Mrs Harrison had drawn attention to the large capital balance and had recommended that the PC sought projects on which to spend this.

Balances

In HSBC Current a/c	£ 1,527.93
In HSBC No 1 Int a/c	£23,965.86
In HSBC No 2 Int a/c	£38,864.10
In Barclays Bank Current a/c	£ 955.34
In Barclays Bank Bond	£40,000.00
In Master Plan a/c	£ 1,261.25

To Pay

- (a) Cheque number 100324, in the sum of £170.90 for Clerk's salary, was agreed and issued.
- (b) Cheque number 100325, in the sum of £20.37 for expenses, was agreed and issued.
- (c) Cheque number 100326, in the sum of £1230.00 for Hanging Baskets, was agreed and issued to Leeds City Council.
- (d) Cheque number 100327, in the sum of £117.00 for Conference/Training fee for Cllr Gluck, was agreed and issued to NALC.
- (e) Cheque number 100328, in the sum of £70.00 for Training Day fee for Cllrs Mrs Broadley and Mrs Jeffrey, was agreed and issued to SLCC W. Yorkshire Branch.
- (f) Cheque number 100329, in the sum of £66.10 for audit fee, was agreed and issued to Mrs P. Harrison.
- (g) Cheque number 100330, in the sum of £859.50 being reimbursement of VAT, was agreed and issued to be paid into the Master Plan account.
- (h) Cheque number 100331, in the sum of £429.00 for footpath maintenance work, was agreed and issued to DB Tree Services.

11/58 MATTERS FOR INFORMATION

- (a) Cllr Hancock asked if the Clerk would enquire about having a skip in the Village – this used to be done twice a year for anyone to put general rubbish in.
- (b) Cllr Hancock drew attention to vehicles being parked up in the village through the day – obviously being used by commuters to share vehicles. The drain cleaning vehicle could not access some drains due to parked cars. However, Cllrs felt that the owners were not actually breaking the law unless they were causing an obstruction as defined by the law.
- (c) Cllr Forster had received complaints that a light plane owned by a farmer at the edge of the Parish had been thought to have been flown too low over residential areas. He was advised to try to get the identification numbers of the plane and make a report to the Civil Aviation Authority.
- (d) Cllr Forster reported that the parking strategy for Garforth had been produced by the City Council and was available for anyone wanting to see it.
- (e) Cllrs Mrs Jeffrey had received complaints about youths riding motorbikes in Parlington Lane. The police had spoken to one of them so the situation would be monitored.

11/59 OPEN TO THE PUBLIC

A member of the public reported that both Speed Signs appeared to be faulty. They would be reported. Cllr Stainton also asked that Dambach be asked to supply him with the extension connection so that he could download traffic information to his laptop.

11/60 CLOSE OF MEETING

There being no further business, the Chairman thanked everyone for their attendance and closed the meeting at 10.15pm.