

## **ABERFORD & DISTRICT PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 20<sup>th</sup> July at 7.30pm in the school.

**PRESENT:** Cllrs D. Howson (Chairman), R. Alderson, Mrs G. Broadley,  
I. Forster, P. Hancock, Mrs R.Reed, D. Stainton.  
Apologies were received from Cllrs D. Gluck and Mrs A. Roberts

**Also Present:** 4 members of the public, 2 LCC Offices and PCSO D. Sillers.

### **10/179 MINUTES**

The Minutes of the last meeting, held on Tuesday 15<sup>th</sup> June 2010, had been circulated to Cllrs prior to the meeting. It was proposed by Cllr Stainton and seconded by Cllr Mrs Broadley that these were a true record. This was agreed.

### **10/180 POLICE MATTERS**

PCSO Sillers reported there had been no burglaries from private houses and no major incidents at the recent Student Ball at Lotherton Hall. One or two minor crimes had been recorded from that event. There had been a theft of farm equipment in the area, an arrest had been made and enquiries were ongoing. Cllr Mrs Broadley reported an encounter with a scooter rider in Field Lane and this problem was on the 'watch list' for the Police. The new PACT meetings were referred to later in the meeting and Cllrs agreed that the PC would underwrite the cost of 4 meetings to be held in the Village Hall on the 23<sup>rd</sup> July, 3<sup>rd</sup> September, 15<sup>th</sup> October and 26<sup>th</sup> November. After this time, should the meetings continue, it was expected that the other Parish Councils grouped in these meetings would pay their share in turn.

### **10/181 EVENTS AT LOTHERTON HALL**

Two Officers from LCC were in attendance and a good discussion took place about the noise problems from the recent Student Ball Event. There had not been problems in the previous 14 years of the Event but certain changes to the siting of tents seemed to have been the cause of sound carrying in a different way. Measures were put in place to address the points raised for next year and good notice would be given together with contact details for residents to use on the night of an Event. LCC and the promoter were anxious to have good liaison with residents. Matters to do with footpaths and the routing of vehicles into and out of the site during, before and after an Event were raised with Officers. They would also be brought to the attention of the promoter.

### **10/182 CLLR ROBINSON**

Cllr Robinson was welcomed to the meeting and some of the matters which the PC was currently working on were outlined to him. He indicated he would be helping Aberford and all of the Ward PCs in whatever ways he could. Cllr Mrs Reed asked if he had assumed particular responsibility for anything within the Harewood Ward and he replied that he had taken over a lot of Highways matters. One or two highways concerns were discussed. Cllr Robinson was also a member of the City Development and Scrutiny Committee. The Chairman thanked him for his attendance.

### **10/183 MATTERS ARISING**

(a) Minute 10/168 – Media contact – the Clerk reported a useful conversation with Mr Ronald Miller at the Wetherby News who covered the area. He was anxious to resume

receiving news from Aberford which had lapsed some time ago when his contact left the village. It was agreed that 'bullet points' like the ones appearing on the PC website could be given to him after each meeting and Cllr Gluck would be asked to contact Mr Miller about the ongoing Master Plan. Additionally the Clerk would try to encourage all the village organisations to feed items to the Wetherby News, which would be happy to publicise any events. Anything worthy of a larger story could be expanded upon. The email address for Mr Miller is [ronaldmiller@hotmail.co.uk](mailto:ronaldmiller@hotmail.co.uk) – that for Wetherby News is [wetherbynews@ypn.co.uk](mailto:wetherbynews@ypn.co.uk) and the telephone contact is 01937 582663.

(b) Minute 10/171(a) Parish footpaths – outstanding

(c) Minute 10/171(b) War Memorial – an estimate had been received covering a variety of options – if all were taken up the total cost would be £1500.00 ex VAT. The Clerk was in process of obtaining 2 further quotations.

(d) Minute 10/171(c) Streetlights – operational difficulties had prompted SEC to ask if the streetlight on the bridge could be sited on land in the ownership of the PC opposite the old light. This was agreed and the light should shortly be installed. Some cabling work would be required and Cllr Stainton had asked that SEC speak with the residents who used the nearby lane and make them aware. The Cattle Lane lights to be moved were still outstanding. The damaged Basket at the junction of Main Street and Highfield was to be turned so it would no longer get struck by high vehicles passing. Although sponsors' names for the Hanging Baskets were not all in the positions asked for, and there were one or two other points raised by sponsors, it was felt that the PC had done all it could for this year. SEC had made it clear that no Christmas lights must be strung between lights as this would be too dangerous.

(e) Minute 10/172(d) School Field – ongoing. Separately Cllr Alderson informed the meeting there was to be a meeting with Officers from LCC, the Head Mistress and others shortly to try to resolve school access to the field. There was indication that negotiations would reach an amicable solution but the cost of drawing up a document would not be met by LCC. When the terms of the document were known and the cost then the PC would be in a position to decide if a contribution could be made.

(f) Minute 10/172(e) Vegetation clearance Cock Beck – ongoing – for autumn over the motorway. With regard to the alder and willow at the Play Area, permission had been received from the LCC Tree Officer for these to be removed but the work would be left until the autumn. Some more appropriate bushes etc would be planted in that area.

(g) Minute 10/172(f) Royal Oak – the LCC Planning Compliance Officer and the Regional Property Manager from Enterprise Inns were to meet on site on 19<sup>th</sup> July. The Officer would report to the Clerk in due course.

(h) Minute 10/172(g) Painting of seats – ongoing.

(i) Minute 10/172(j) AiB Group – they had yet to contact the Clerk to make arrangements re paperwork in order that some money could be released to them. The Chairman wanted to record the thanks of the PC for the work which had been done to date. The Swan Hotel and residents along Cattle Lane had been very co-operative in cutting back overgrown vegetation.

(j) Minute 10/172(n) Xmas Lights – details of the quotation for these lights had been obtained from LCC Leeds Lights Dept. and circulated to Cllrs prior to the meeting. It was agreed that 3 sets of lights and associated control equipment would be purchased to be installed in Main Street outside the Church. The money raised from the sale of LeedsFest tickets last year would cover this purchase. The total cost would be £1753.14 ex VAT and the ongoing annual cost would be around £150 for the installation, recovery, maintenance, storage and refurbishment as required of the new lights. Cllrs voted unanimously that the Clerk order as above.

(i) Minute 10/172(o) Play Area – a quotation for certain maintenance work and new cradle swing had been obtained by Cllr Gluck from Parkdale. This was briefly discussed and felt to be very expensive but would be left to the next meeting so that Cllr Gluck could clarify this. To replace the damaged cradle seat with a pod seat would cost £166.00 ex VAT from LCC. The cost from Parkdale for the cradle seat was given as £107 but to be installed as part of the maintenance contract proposed. Clerk to investigate further.

(j) Minute 10/177 – Village Hall – Cllr Alderson reported that the Extra-ordinary General Meeting had been quite well attended and a dozen people had indicated their willingness to serve on a Committee. There was to be a further meeting of those people shortly so that Officers could be elected. Cllr Mrs Broadley indicated her willingness to serve as the PC's representative on that Committee and she was proposed by Cllr Stainton and seconded by Cllr Alderson. This was unanimously agreed. A copy of the Trust Deed would be held by the Clerk for information purposes.

## **10/184 REPORTS FROM SUB-COMMITTEES**

### **(a) Master Plan**

Cllr Stainton reported that an invitation to tender for consultation work had gone to several companies with a return date to the Clerk of 13<sup>th</sup> August. Upon receipt of these a group of four members of the Sub-committee would assess them and report upon them to the full Sub-committee. The money for this exercise had been pledged. The application form for the money from the LCC N.E. Area Forum would be passed to Cllr Gluck to complete. Cllrs Howson and Hancock together with the Clerk had done a walk-through of the village with the LCC Community Conservation Officer, Matt Bentley.

### **(b) LeedsFest**

Cllr Mrs Broadley gave the Clerk a cheque for 2 of the 3 remaining tickets with the last one to be paid for at the end of the week. She reported she would be collecting and distributing the tickets in early August. After the Event an on-site meeting was to be held between the promoter and representatives of the PCs involved to discuss any issues which had arisen and particularly with regard to the tickets for the future.

## **10/185 CORRESPONDENCE**

(a) The annual meeting of the YLCA was to be held at Poppleton Community Centre, Upper Poppleton on Saturday 24<sup>th</sup> July at 2.00pm. Details were with the Clerk.

(b) A YLCA Training Conference for Cllrs and Clerk was to be held over the weekend of 24<sup>th</sup>/26<sup>th</sup> September in Scarborough, day attendance was possible. Details with the Clerk.

(c) The LCC draft Planning document for Sustainable Design and Construction was available for consultation until 1<sup>st</sup> September – this was with the Clerk.

(d) Application forms for the grant from LCC N.E.Forum would be passed to Cllr Gluck.

## **10/186 PLANNING**

### **Application**

Application P/10/03051/FU/HE – 2 Balconies to front and screening to Ash Tree House, off Cattle Lane, Aberford. This would be looked at by Cllrs Howson and Stainton who would report back.

### **Decisions**

(a) Application P/10/01960/DAG – Enlargement of Pond, Sturton Grange Farm – this had been approved. However the PC had not had sight of the application and the Clerk was asked to draw this to the attention of LCC Planning Dept. Fortunately Cllr Forster had been able to recommend approval after the fact.

(b) Application P/10/02705/FU/E – Extension of polytunnels, Sturton Grange Farm – Cllr Forster had recommended no objection and this had been approved.

(c) Application P/10/01340/FU/E – Caravan Park etc. at Whitehouse Lane, Swillington – this was out of Parish but the PC had submitted comments. It had been refused.

(d) Application P/10/01796/FU/HE – Extn/altrns to form house from bungalow 13 Haverthwaites Drive, Aberford. This had been refused.

(e) Application P/10/02283/FU/HE – F.Flr front Extn School House, School Lane, Aberford. This had been refused which surprised Cllrs as they had recommended approval. Cllr Stainton said he would raise this further with Planners to discover the reasoning.

## **10/187 ACCOUNTS**

The Clerk reported Mazars had a further query about the effectiveness of the Internal Audit which they recommended be addressed more formally. It was understand the audit would be signed off and they would put their observations in writing to help the Clerk.

An anomaly had been discovered in the HSBC No 1 Int a/c whereby an amount had been credited from LCC by mistake. This should have gone to Wetherby Walking Group and had arisen because the Treasurer of that group was the Clerk's husband. LCC had advised that a cheque should be sent to LCC with an explanatory letter and this would be done.

### **Balances**

In HSBC c/a	£ 3,215.24 (Less £31.20 to be returned to LCC)
In HSBC No 1 Int a/c	£32,204.99
In HSBC No 2 Int a/c	£38,843.76
In Barclays Bank c/a	£ 456.50
In Barclays Bank Bond	£40,000.00

### **To Pay**

(a) Cheque number 100275, in the sum of £615.39, was agreed and issued to the Globe Youth Group. This was within the £1500 budgeted this year for support.

(b) Cheque number 100276, in the sum of £170.90, was agreed and issued for the Clerk's salary.

(c) Cheque number 100277, in the sum of £34.47, was agreed and issued to the Clerk for the purchase of printer ink cartridges.

(d) Cheque number 100278, in the sum of £31.20, was agreed and issued to LCC.

## **10/188 MATTERS FOR INFORMATION**

Cllr Hancock asked if the overgrown vegetation between the Royal Oak and Aberford Court could be cut back. Cllr Stainton undertook to arrange for this.

### **10/189 OPEN TO THE PUBLIC**

The Chair person of the school PTA, Mrs Adrienne Sykes, introduced herself to the PC and thanked those Cllrs who attended the recent Gala and for the support shown to the school generally. She was pleased to report that over £2900 had been raised for the school from the Gala and that the resurfacing of the playground would be the next big project supported by the PTA.

### **10/190 CLOSE OF MEETING**

There being no further business, the Chairman thanked everyone for their presence and closed the meeting at 9.20pm.

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