

ABERFORD & DISTRICT PARISH COUNCIL

MINUTES of a meeting of the Parish Council held on Tuesday 15th February 2011 at 7.30pm in the Village Hall.

PRESENT Cllrs D. Howson (Chairman), Mrs G. Broadley, I. Forster, D. Gluck, P. Hancock, Mrs J. Jeffrey, Mrs R. Reed, Mrs A. Roberts, D. Stainton

Also Present 3 members of the public and the Clerk

Apologies Cllr R. Alderson

11/12 MINUTES

The Minutes of the previous meeting, held on Tuesday 18th January 2011, had been circulated to Cllrs prior to the meeting. It was proposed by Cllrs Mrs Broadley and seconded by Cllrs Mrs Roberts that they were a true record. This was agreed.

11/13 POLICE MATTERS

The Chairman reported that it was possible for the village to be made a 'no go area' for cold callers such as the ones who had recently stolen from an elderly resident. This was discussed and it was decided to have someone from the City Council/Police to come to a meeting to outline how the scheme worked. With regard to the PACT meetings, the Chairman would speak to Inspector Griffiths about the scheme as the PC were not willing to continue to pay for further meetings given the poor advertising of them. No reply had been received to the Clerk's email so it was not known whether the other Parishes who were supposed to be in the scheme had received publicity about the PACT meetings. Indications from Clerks of those Parishes were that they did not know anything about them. Information from the Wetherby & District Crime Prevention Panel would be circulated by Cllrs to decide whether the PC wishes to join the organisation.

11/14 MATTERS ARISING

- (a) Minute 11/02 – Conservation Area – a public consultation exercise was in progress with an open meeting booked for the 1st March in the Village Hall and notices about this had been put up in the village. A link was on the website.
- (b) Minute 11/04(a) – War Memorial – ongoing
- (c) Minute 11/04(b) – Streetlights – the final Heritage light had been erected and would shortly be painted. The bracket which had temporarily been put on the first light in Cattle Lane would require moving over. The work to move the standards in Cattle Lane had started.
- (d) Minute 11/04(c) – School field – ongoing – Cllr Stainton dealing
- (e) Minute 11/04(d) – Debris clearance Cock Beck – ongoing – Cllr Howson dealing
- (f) Minute 11/04(g) – Draft LCC document on Natural Resources and Waste Development – Mr Cliff had looked through this for the PC and reported he felt there was nothing which would adversely affect the Parish.
- (g) Minute 11/04(j) – Venue for PC meetings – decided that meetings would be held in the Village Hall and that some larger signs/posters to this effect would be erected in due course, in particular on the Hall noticeboard to try to encourage residents to come to meetings.
- (h) Minute 11/04(k) – Traffic counting facility on Speed Signs – Cllr Stainton reported that the data collection units had been fitted to both signs free of charge and that he was obtaining costs for other speed activated signs.
- (i) Minute 11/04(l) – Faded markings around Junction 47 – reported to Highways – ongoing.

(j) Minute 11/04(m) – Refuse Collections – Cllr Mrs Roberts reported collections appeared to have been satisfactory for the last few weeks.

(k) Minute 11/04(n) – Bus Service – A reply had been received from Metro which did not address the problem of unreliable service but this was citywide. A reply on another complaint made to them about the conduct of some drivers was awaited.

(l) Minute 11/06(b) – Library Service – After discussion, Cllrs decided to request LCC Library Service that no stops be dropped from the route of the Mobile service but, if this could not be achieved, then to ask for at least two stops (Beech View and close to Highfields).

(m) Minute 11/06(c) – Potholes – the reply from Highways was read out. The complaint about the quality of work in Cattle Lane in particular was to be investigated. Temporary repairs were being done city-wide with a view to returning to carry out a more permanent solution. Clerk was requested to report a further area requiring attention near Priory Park.

11/15 REPORTS FROM SUB-COMMITEES

(a) Master Plan

A meeting of Cllrs took place on 1st February to discuss in detail the responses of residents from the consultation which had taken place. Agreement was reached on the various themes to be put forward in the final draft proposals. The Chairman and Cllr Gluck had met with the Estate's Agent and two other representatives of the Estate to bring them up to date with the PC discussions/decisions. The Estate would be invited to put their thoughts on housing before the Focus Group on housing to see what feedback that group would give. The PC had formulated their own view on housing and other matters, guided by responses. The consultants indicated their final draft would be ready by the first week in March so the public open meeting provisional date would have to be moved. Cllr Gluck would shortly have the printing costs for the final documents. Cllr Gluck sought agreement on the additional costs which would be incurred in printing documents and obtaining a map. The map would be the copyright of the PC and could be manipulated in various ways to highlight areas etc. The Master Plan exercise was predicted to be within budget. Cllrs gave agreement to the schedule of projected costs – details with Clerk.

Cllr Stainton spoke about the Village Design Statement – Pearce Bottomley Architects were giving the PC a lot of free help but, later in the process, when discussions took place between the PC and LCC about the VDS then it could be necessary to obtain the help of consultants. Two or three such companies were being looked at and this was why a sum had been included in the above costs for VDS support.

(b) Footpaths

Cllr Mrs Jeffrey reported the PC had received a grant of £1000 from LCC to be used to pay contractors as work proceeded. Some work on footpath 6 had already been done. She had visited two landowners and arranged for the LCC officer to visit one of them concerning a bridleway which was causing some problems to the landowner. An unused footpath had been investigated and the Officer suggested it be discontinued. In an effort to help both land owners and walkers, more signage would gradually be put in place. A request had been made to get a log removed which was blocking the bridleway going under the Dark Arch. The Chairman had requested that the Agent to the Estate consider opening the track from the Hook Moor lodges as a bridleway. Cllr Hancock reported problems with cyclists using footpaths in the Lotherton Hall estate. It was agreed that Cllr Jeffrey would look at signage on the parts of the footpaths within the Parish and that Lotherton Hall would be made aware of the problem and asked to put more signage on the paths in their jurisdiction.

11/16 CORRESPONDENCE

- (a) Information had been received from the Wetherby & District Crime Prevention Panel – Cllrs would circulate this and decide whether they wished the PC to join this organisation.
- (b) Information about the abolition of Standards Board Committees had come from LCC – it was felt best to await advice from YLCA but the Clerk felt that PCs would probably continue to adopt guidelines currently in use.
- (c) The YLCA training and development programme for 2011 would be circulated amongst Cllrs. Those Cllrs on the Village Hall Committee noted that the organisation was looking for fresh venues to hold such meetings.

11/17 PLANNING

Applications

- (a) P/11/00074/FU/HU – Dormer window to front, Nyman Lodge, Field Lane, Aberford – the PC had no objection.
- (b) P/11/00252/EXT/NW – Ext of time on application P/07/06753/FU for detached house in land at Nyman Lodge, Field Lane, Aberford. The PC was concerned at the length of time building work had taken on this site. The Clerk was instructed to comment to Planners but it was felt that there were no planning grounds to refuse an extension of time as such.
- (c) P/11/00248 – Front, side & rear Extn 1 Main Street North – the PC had no objection.
- (d) P/11/00278 – S/s front/side Extn incorporating dbl grg, covered area to rear, canopy and new driveway to front Bimbo Cottage, York Road. Cllrs to visit/consider.
- (e) P/11/00349 – Becca Farm re-submission. Cllrs to visit/consider.
- (f) P/11/00416 – Front, side Ext and raised terrace to front – 7 Rein Court. Cllrs to visit/consider.

Decisions

- (a) P/10/05289 – Ext of time White House Farm, Bunkers Hill – pending
- (b) P/10/05396 – new house Bunkers Hill – pending.

11/18 ACCOUNTS

Money had been invested in a new Bond and the term was nine months and not a full year which worked better for the PC. Maturity was early November 2011.

The Clerk asked for approval for an Officer from the YLCA to audit the accounts at the year end and this was given.

Balances

In HSBC current a/c	£ 3,592.63
In HSBC No 1 Int a/c	£14,963.77
In HSBC No 2 Int a/c	£38,857.39
In Barclays Bank c/a	£ 753.79
In Barclays Bond	£40,000.00
In HSBC MasterPlan	£ 2,644.50

To Pay

From PC current account

- (a) Cheque number 100308, in the sum of £1303.75, being reimbursement of VAT was agreed and issued to the Master Plan account.

- (b) Cheque number 100309, in the sum of £124.28, being VAT on the Grit Bin cost, was agreed and issued to Leeds City Council. (This could be reclaimed).
- (c) Cheque number 100310, in the sum of £180.00, for fencing repairs at the Play Area, was agreed and issued to Mr C. Cliff.
- (d) Cheque number 100311, in the sum of £200.00, for footpath work, was agreed and issued to DB Tree Services, subject to Cllr Jeffrey being satisfied that the work had been completed. Clerk to liaise.
- (e) Cheque number 100312, in the sum of £170.90, for Clerk's salary was agreed and issued.
- (f) Cheque number 100313, in the sum of £75.00, for hire of Village Hall was agreed and issued to the Village Hall Committee.

From Master Plan Account

- (a) Cheque number 100009, in the sum of £30.00 for hire of Hall was agreed and issued to the Village Hall Committee.

11/19 MATTERS FOR INFORMATION

- (a) The Chairman reported some incidents of nuisance and vandalism which had occurred recently around the village. The police had been informed and were to go into school to talk to the children shortly. A bullet point would be put on the website.
- (b) Pavement Moon Hill – Clerk was asked to action this.
- (c) Cllr Mrs Reed reported on the recent Ward Forum meeting – several matters were common concerns amongst PCs such as library changes, refuse collection, potholes. LCC were now to make available to PCs, on a quarterly basis, a 'key case list' concerning persons who had lodged a complaint and it would be useful for a PC to know this information about residents concerns. The next meeting would be held on 21st April at the Deepdale Centre, Boston Spa.
- (d) Cllr Mrs Broadley reported the Village Hall would be getting a new sign shortly and the Farmers Market Day was being publicised. The Chapel would be holding an event on the same day which it was hoped would generate more attendance for both venues.
- (e) The bushes overhanging the pavement next to the Football Field needed cutting back and the rutted pavement near the Hook Moor lodges required attention. Clerk to report.
- (f) The Clerk reported a quotation of £25 per basket from Parks Dept and it was agreed to order 40 and to seek sponsorship as previously. The bracket fitted to the standard at the junction of Cattle Lane/Main Street would need moving to the new standard on the bridge.
- (g) Part of the LCC tender document for grass cutting contractors had been put on file by the Clerk to check against the standard of work done for the future.
- (h) Boundary Review – there had been an exchange of emails with Cllr Robinson who indicated that several PCs would appreciate a review but this would not be until sometime after the coming elections.
- (i) Dog Control Orders – these had been put on file but no areas in Aberford were included in the schedule of areas covered. Cllrs were asked to think about which areas they would like to see included as LCC were intending to make further orders shortly. It was possible to include such things as grass verges as well as play areas/sports fields etc.
- (j) Snow Clearance – Cllr Robinson would be organising a meeting to discuss arrangements and possibly putting measures in place for future years.
- (k) YLCA information about forthcoming Elections – Cllrs were given a sheet and reminded of the actions they would need to take. Care was needed to follow the procedures and in the time scale required. The YLCA website was a good source of information.
- (l) Attention was drawn to the advisability of registering PC land with the Land Registry – Clerk was instructed to look into this.

(m) Information about Big Lottery Funding was contained in the YLCA White Rose publication and those Cllrs on the Hall Committee were advised to have a look at this.

(n) A booklet was shortly to be available from YLCA entitled 'The Good Councillor's Guide' – it was an update from previous ones and available free. Some copies would be obtained.

(o) The Chairman reported that the Fire Service had been called to a fire on some waste land off Becca Lane set by youths. As the site was landlocked the Fire Service had great difficulty in accessing it. The Chairman said he would try to speak with the landowner to see if it could be cleared of combustible material and it might be that temporary access would be granted from Becca Lane to allow this.

11/20 OPEN TO THE PUBLIC

A suggestion was made from a resident that a definitive map be put on the website and that it would be good to produce leaflets, to be available from such as the shop, for visitors to the village. A working copy brought to meetings could be useful together with a large scale map in situ in the village such as on Pump Hill. Cllrs replied that it was the intention to develop the map along the lines suggested.

11/21 CLOSE OF MEETING

The Chairman thanked everyone for their attendance and closed the meeting at 9.40pm.